

******Parent Information******

2015 SUMMER CAMP PROGRAM @ Derick Davis Center/Maides Park

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PROGRAM HOURS/SESSIONS: June 15-August 14, 2015 Summer Camp will operate from Monday through Friday from 9:00a.m. - 1:00 p.m. **Camp will be closed June 29-July 3, 2015.**

AGES:

Open to children who are currently enrolled in Kindergarten through fifth grade (ages 5-10). ****Parents need to provide a birth certificate upon the first day of summer camp.**** Must be 5 years of age prior to the day attending camp

ARRIVAL AND DEPARTURE:

Once arriving at the summer camp program the child is expected to remain until 1:00pm.

The following are the only exceptions:

- Early pickup by authorized person
- Written notice from parent/guardian requesting early departure

Verified telephone call from parent/guardian

NOTE: Sign in and out sheets will be utilized. Parents should sign in children upon arrival. Sign in/out charts will be located near the front entrance of the buildings. Staff will make sure all parents are signing children (in/out) and signing initials and time.

Children will only be allowed to leave with people who are listed on their emergency contact form. Staff will always ask to see the ID of people they do not recognize.

Staff will not release children to other minors. **No one under the age of 18 is allowed to pick up/sign out children.**

Early Drop Off/Late Pick Up:

The child must be picked up no later than 1:00 pm. Parents who are late picking their child up from the program will receive three written warnings. A fourth occurrence will result in the child being dismissed from the program.

HEALTHY LUNCH & SNACKS:

A healthy lunch will be provided each day. Example of lunch: Sandwich, fruit or vegetable, and milk. Snacks and lunch are provided by New Hanover County Summer Food Program Monday-Thursday of each week. Dates to be announce. Parents must provide lunch until the Summer Lunch Program begins.

FIELD TRIPS:

The program offers field trips at various times and prices. Transportation will be provided for field trips only. All children must stay with their group. If a child refuses to comply and leaves the group more than once, he/she may not be eligible to attend future field trips. Swimming will be every Tuesday and Thursday of each week.

ABILITY: By enrolling the child in the program, you agree that the child is physically fit, has the skill level required to participate.

TRANSPORTATION:

The City does not provide transportation for children to or from the summer camp programs (except field trips.)

TOYS AND PERSONAL ITEMS: Children should not bring toys or other personal items from home unless staff is providing a special activity or theme day. Children will not be allowed to use cell phones during summer camp.

MEDICATIONS: We DO NOT administer or dispense any type of medication to participants. If your child has special medical needs, staff must be informed the day of registration/sign up to assure staff is equipped to handle any type of emergency. **Failure to inform staff of medical needs, may result in dismissal.**

SAFETY: Basic safety rules:

Children are to walk, not run, when inside.

Children will not climb on table games or furniture.

Children are not allowed to throw objects such as sand, pencils, toys, etc. which might injure another child.

Children are not allowed to play directly in front or behind swing sets.

Only one child is allowed to go down the slide at a time and each child is expected to wait until the child before him has moved away from the bottom of the slide before beginning to slide.

Children must always come down the slide feet first.

Pushing and shoving is not allowed.

Playground equipment should always be used properly; there should be no climbing on top of equipment

Children must wear sneakers; *sandals and flip flops are not allowed*

BEHAVIOR POLICY:

Children are expected to be on their best behavior at all times. The City has the right to suspend or dismiss any child from the program for inappropriate behavior as determined by the City.

Praise and positive reinforcement are effective methods used in the behavior management of children. When children receive positive, non-threatening and understanding interactions from adults at home and in the community, they develop good self-esteem, self-discipline and problem solving abilities. Based on this belief on how children learn and develop values, City of Wilmington Community Center staff will practice behavior management techniques.

To ensure program quality and safety of participants, certain guidelines must be established and enforced if the child steps out of these boundaries. A standard discipline procedure has been established so that all children will be treated fairly. If a child is involved in any behavior that disrupts program structure or affects the safety of participants, the following procedures will be initiated:

Quiet reprimand/verbal counseling.

After repeated behavior problems, a first written incident report will be given to the parent.

Additional behavior problems will constitute a second written incident report given to parent and a 1-2 day suspension from the program.

If problems persist, a third written incident report constitutes that the participant will be asked to leave the program.

For severe offenses, such as but not limited to fighting, theft, profanity, vandalism, possession of weapons or drugs, severe verbal threats, or sexual misconduct, the participant will be dismissed from the program immediately, by-passing the first four steps of this procedure.

Child Name(Print): _____ Child Signature: _____ Date: _____

Parent Name (Print): _____ Parent Signature: _____ Date: _____

REGISTRATION FORM

Child's Name _____ Boy ___ Girl ___ Age _____

Date of Birth _____ Grade _____

Address _____ City _____ Zip Code _____

E-mail Address _____

Your child's shirt size: ☐ADULT SMALL ☐ADULT MEDIUM ☐ADULT LARGE ☐ADULT X-LARGE ☐ADULT 2X-LARGE

Does your child swim? ___ Yes ___ No To what extent? ___ Beginner ___ Intermediate ___ Advanced

Parent/Guardian Name: _____ Home/Cell phone _____

Employer _____ Work phone _____

Parent/Guardian Name: _____ Home/Cell phone _____

Employer _____ Work phone _____

Full names and ages of other children in your family who are or will be enrolled in program:

Name _____ Age _____ Name _____ Age _____

Name _____ Age _____ Name _____ Age _____

Name _____ Age _____ Name _____ Age _____

Other than the child's parents or guardian, who is authorized to pick up the child? Only persons over the age of 18, authorized in writing by the parent/guardian may pick up a child. Please note that a photo ID is required at time of pick up.

Name: _____ Work phone _____ Home/Cell phone _____

Name: _____ Work phone _____ Home/Cell phone _____

Name: _____ Work phone _____ Home/Cell phone _____

List any limitations to program activities: _____

Does child have or had allergies? Yes No If yes, please specify _____

Does child have or had seizures? Yes No If yes, please specify _____

Type of seizure _____ Frequency _____

List any medications presently being taken by the child that are prescribed by a physician:

Medication _____ for _____ Dosage _____ Time _____

Medication _____ for _____ Dosage _____ Time _____

